



Marcellus Free Library

Policy Name:	Request for Reconsideration of Library Resources		
Section Title:	Collections		
Reviewed:	March 9, 2023	Adopted:	April 6, 2023

1. **Policy Statement:** The purpose of this policy is to create an opportunity for patrons to request reconsideration of library resources.

2. The Policy

The Board of Trustees of the Marcellus Free Library subscribes to and supports the American Library Association's Library Bill of Rights and the American Library Association Freedom to Read Statement.

Materials are purchased in accordance with Marcellus Free Library's collection management policy and follow the selection criteria described in that document. The library takes no sides on public issues and does not attempt to promote any beliefs or points of view through its collection. The library does not endorse the opinions expressed in the materials held. The library recognizes its responsibility to provide materials presenting various and diverse points of view. The library believes that individuals may reject for themselves or their own children any materials that they find unsuitable.

You may fill out a form if you feel that an item or resource does not belong in our collection.

Please return this completed form to the Library Director. Upon receipt, the Library Director will initiate the "Request for Reconsideration" procedure detailed in Marcellus Free Library's collection management policy.

Official forms are available upon request from a librarian.

The information required on the official form follows below:



You must fill out one form per item for which you are requesting reconsideration.

Your Full Name: _____

Address: _____

Phone: _____

Email: _____

Are you a Marcellus School District resident? Yes ___ No ___

Do you represent self? ___ Or an organization? ___

Name of organization _____

1. Resource on which you are commenting: ___ Book (e-book) ___ Movie ___
Magazine ___ Audio Recording ___ Digital Resource ___ Game ___ Newspaper ___
Other ___

Title:

Author/Producer:

2. What brought this resource to your attention?
3. What age group is this material intended for?
4. Have you read or watched the entire resource?
5. In your view, what is the theme or topic of the resource?
6. What concerns you about the resource? Please be specific and cite pages and sections when necessary. (Use other side or additional pages if necessary)
7. Are there resource(s) you suggest to provide additional information and/or other viewpoints on this topic?
8. What action are you requesting the committee to consider?

Signature: _____

Date: _____

Library Director Signature: _____

Date Received: _____

Refusal to answer any of these questions automatically nullifies your request.