

Friends of Marcellus Free Library, Inc.

Board Meeting Minutes – October 28, 2020

1:00 pm – MFL & Zoom

Board Members Present: President Michele Merwarth, Treasurer Susan Spencer, Recording Secretary Kathy Annan, Corresponding Secretary Paulette Quinn (Zoom), Director Gloria Weeks, Director Vicki Finkle, Past President Audrey Kearney.

Board Members Absent: Vice President Richelle Jenkins

Committee Chairs Present: Dottie Levy and Sharon Dudley

Total Membership Present: 8 in person and 5 on Zoom.

President Merwarth called the meeting to order at 1:06 PM.

President Merwarth welcomed and thanked members for renewing their memberships.

President Merwarth asked if any members had volunteer hours to record.

List of "things to do" from this meeting. Gloria volunteered to do for this meeting.

Today's program featured Library Director Jake Widrick sharing the library's perspective of the changes due to Covid-19.

Secretary's Report –minutes are now available online @ <https://www.marcelluslibrary.org/support/friends-of-marcellus-free-library/>

A motion for the Secretary's September minutes was made and carried and will be sent to the Library for posting on the website.

Treasurer's report for September, including account balances for today, was read by Susan and will be filed as read.

President Merwarth summarized information from the Board of Trustees meeting – the purchase of 2 air purifiers for the library, the successfully attended Walgreens flu clinic and mammography van, and the upcoming M3F3 Drive in Film Festival on 11/14. Trustees are working on the budget and exploring investment options.

Book Nook/Book Sale —The Book Nook is closed. Susan reported that so far, the October Lobby Look-See Book Sale has raised \$446.71. Dottie will provide the final total at the next meeting. November 2-16 is the sale of Christmas books from the Book Nook. Sale of Books in Gift Giving Condition begins November 16 through Christmas. Sales will be in the Lobby.

Membership – Paulette reported that because of Covid, she has not received recent membership forms prior to this meeting. Michele reported that she believes current membership is at 108.

Advocacy – For National Friends of Library Week (October 18 – 24), Richelle posted a proclamation in the lobby. She received it from the Village of Marcellus and it was signed by Mayor Curtin.

Hospitality – Vicki reported that there are no new members to contact yet. All membership so far has been renewals.

Sunshine – Audrey sent a card to Sandra Bullock post-surgery.

President Merwarth reported we have 88 followers on Facebook with a goal of 100 for this year. To increase followers, it helps to have members “share” posts to their timeline.

Sharon reported she is working on organizing historical documents and will ask Robin for further assistance, if needed.

Paulette reported Policy/Procedure draft is still a work in progress. Draft copies of policy were handed out to each director/committee chair for their perusal and corrections if needed. A deadline of completion of the draft they received was set for the next meeting in December. (Directors did not receive the entire policy/procedure guidebook, only for the director position or committee chair position they hold).

Michele revealed that the Special Friend of the Library Award for 2020 goes to volunteer Rei Smith and announced that the presentation would be held at 3 pm today. He will receive a certificate and a check from the Friends for \$50 in recognition of his efforts.

President Merwarth reported that tickets are not yet available for the Rosamond Gifford Lecture Series. The plan is to have 2 free tickets available for a raffle in February during Friends of the Library Month to attend the lecture by Tara Westover on May 18, 2021.

Susan reported on the doll house donation. There is still lighting work to be done but she has listed it on the Otisco Valley and Marcellus Community Facebook pages. In the future, the Friends hope to put it on display in the library. Michele placed the information on the Friends Facebook page. We would appreciate if someone could help install the unfinished lighting.

Sharon Dudley reported that Pat Gascon, long time Friends member and past president has died. Audrey will send a card.

Michele reported that Jake would like the Friends to decorate the library for the holidays. Decorations for the library will be scaled back due to Covid restrictions. Ideas for decorating the lobby were discussed – we will not assemble a decoration from books this year. We discussed a

potential basket raffle in the lobby for January with the theme, "There's Snow Place Like Home." We will continue discussion at our next meeting.

Next meeting – December 2, 2020 at 1:00 pm.

Being no further business, the meeting was adjourned at 2:41 pm.

Respectfully submitted,

Kathy Annan

Recording Secretary