



**Marcellus Free Library
Board of Trustees' Meeting
October 6, 2022 @ 7:00 PM
Minutes**

- ✓ Meeting Call to Order 7 PM.
 - In attendance: Beth Anne Piper, President, Pat Dailey, Treasurer, Katie Reilly, Martha Fiacchi, Secretary, Shane Ventura, Shawn Gillen-Caryl, Sophia Brandt, Acting Director, Sara Randolph Staff, Mary Drabot (by Zoom), Michele Merwarth for Friends, Steve Kankus

- ✓ Additions/Changes to Agenda: Succession planning.

- ✓ Review and Approval of Minutes from September 8, 2022
Approved. Motion to approve Shawn 2nd Pat Dailey

- ✓ [Director's Report](#) Presented by Sophia

- ✓ Committee Reports
 - Friends
Michele Merwarth for Friends. Book sale October 21-23. Good inventory and volunteer response. National Friends of the Library Week 1016-1022. Friends will have a membership promotional poster in the library and will be presenting their Special Friend of the Library Award that week. This goes to non-member who volunteers a lot of time and energy for the library. The Friends have donated \$1020 for the Fall Children's Program. They will provide refreshments and work at recruitment during the 1202 Holiday Open House. Membership is an important part of fund raising even if unable to volunteer for events.

 - Finance: Financials were reviewed.

- ✓ New Business
 - Vote on Tax Cap Override
Board voted to approve the Tax Cap Override for budget for 2023 vote. This means that there is possibility we may need to ask for more than a 2% increase in our funding to be determined when draft budget. Motion to approve Shawn Gillen-Caryl 2nd Katie Reilly Passed unanimously

 - Formalization of Committees
 - Vote on Nominations Committee
Katheryn Dennis, Mary Drabot, Martha Fiacchi

 - Vote on Buildings and Maintenance Committee

Pat Dailey, Shane Ventura

Vote on Development Committee
Mary Drabot, Katie Reilly

Vote on Personnel/Policies Committee
Martha Fiacchi, Shane Ventura

- Michelle Hubbard Board Application

Pat Dailey and committee will reach out to meet with Ms. Hubbard and invite her to the November board meeting

We will work to encourage family and friends to apply for the board. Board Application will be made available at the circulation desk.

- Steve Kankus

Consulting update. Reviewed and confirmed the Library Strategic Plan Development time line and process as outlined by Mr. Kankus Consultant ✓ Strategic Planning Process and formation of Planning Committee

- Open Meetings Law

Reviewed. Board will work to move forward with in person board meetings with attendance by zoom for extraordinary circumstances such as illness, out of town etc.

Minutes: Will be posted within 2 weeks of Board Meeting and approved by electronic vote.

✓ Questions/Comments from the Public: None

✓ Other Business"

Adjourned 9:06pm

Next Board Meeting Date
Thursday November 10, 2022