



**Marcellus Free Library
Board of Trustees' Meeting
March 4, 2021-- 7:00pm**

- Meeting Call to Order
Meeting called to order 7:00pm. In attendance at the Library: Beth Anne Piper, Shawn Gillen-Caryl and Jake Widrick. Attending via Zoom: Pat Dailey, Mary Drabot, Gary Germain and Katie Reilly. Michele Merwarth attended on behalf of Friends of the Library.
- Additions/Changes to Agenda - None
- Review and Approval of Minutes from January 2021
Motion to approve minutes made by Katie Reilly and 2nd Shawn Gillen-Caryl minutes were approved unanimously.
- Director's Report
Jake reviewed portions of his previously distributed Director's Report. Jake mentioned System Libraries are now operational, with furloughed staff returning to work in April.

He reviewed 2020 circulation statistics and will provide a link for Board to review additional information compiled by Bibliostat-Connect.

Construction update provided. Timeline was moved up and McClurg is moving forward. Membership will be notified of any reduced access to the Library (presently scheduled for March 15 for 2 weeks) - periodic status of McClurg's progress will be made to Board.

- Committee Reports
 - Friends
Michele Merwarth advised that Friends plan a bird house activity / fundraiser. Further details are to be worked out.
 - Finance
Pat Dailey referred to the previously distributed Treasurer's Report. Noted favorable variances to budget in Annual Fund Drive and our receipt of funds from Amidon estate.
PPP loan forgiveness will be applied for, and PPP 2 loan will be filed for if the Library meets the qualifications.



- Building and Grounds

- Construction Update

- Jake reiterated information included in his Director's Report. He will be working closely with the McClurg group, needs to review technology related components for the room.

- Katie Reilly asked about plans to christen the room when complete. Will consider using opportunity to pay tribute to Martha Lollis. Jake to schedule a meeting with interested Board members to evaluate further.

- New Business

- Annual Report: Jake provided an overview of the Annual Report filing. Pat Dailey indicated he assisted Martha D with the financial data components and has reviewed those inputs. Beth Ann Piper made a motion to have the Annual Report filed, seconded by Shawn Gillen-Caryl. Motion approved unanimously.

- Board discussed intention to not propose an increase to the Tax levy for our 2022 fiscal year.

- Other: Shawn Gillen-Caryl asked that calendar of events be used on website, so as to not just have on Facebook.

- Questions/Comments from the Public none

- Other Business

- No other business.

- Motion to adjourn made by Shaun Gillen-Caryl, 2nd Beth Ann Piper. Motion approved unanimously. Adjourned 7:45pm.

Next Board Meeting Date: Thursday May 6, 2021