

Friends of Marcellus Free Library, Inc.
Special Board Meeting Minutes –July 7, 2021
MFL Community Room – 10 am

Board Members Present: President Michele Merwarth, Treasurer Susan Spencer, Recording Secretary Kathy Annan, Corresponding Secretary Paulette Quinn, Director Vicki Finkle, Director Gloria Weeks, Past President Audrey Kearney.

Board Members Absent: Vice President, Kathleen Petrlak, Deputy Treasurer Debbie Grousset

President Merwarth called the meeting to order at 10:16

REPORTS

Secretary's Report – minutes are now available online @ <https://www.marcelluslibrary.org/support/friends-of-marcellus-free-library/>

A motion to accept the Secretary's June minutes was made, seconded, and carried.

Treasurer's report for June, including account balances for today, was read by Susan and will be filed as received and read. The by-laws allow for assistant positions. The Deputy Treasurer position will be defined as follows:

- The Deputy Treasurer assists the Treasurer with their duties and responsibilities. If both are in attendance at Board meetings, only the Treasurer votes on motions and is counted towards the quorum. If the Treasurer is absent from a Board meeting, the Deputy Treasurer votes and is counted towards the quorum.

A motion to accept the duties of the Deputy Treasurer was made by Susan, seconded by Michele, and carried. Paulette added that because the Deputy Treasurer is an employee of the library, she will not be able to vote on motions that include donating money to the library.

June Book Sale – Susan updated final totals from the sale.

BUSINESS

- Board members signed the conflict-of-interest form and paid their membership dues for 2021-22.
- Board members received their respective green folders.
- Financial Review – Michele will oversee the transfer of financial records from the Treasurer to Jim Shake.
- Member Darlene Garner passed away. Audrey will send a card to her family and ask Linda Garner for a suggestion for a book to donate to the library in her memory.
- The following dates were selected for book sales: Fall Book Sale 2021– October 22, 23, 24;

Old Home Days 2022 Book Sale – June 3, 4, 5; Fall Book Sale 2022 – October 21, 22, 23
Michele will reserve these dates on the library calendar.

- Marcellus Fall Home Day: September 18, 2021 from 11:00am – 5:00pm. FMFL will have the Playground Pavilion and sell bags of books, organized by genre, for \$5.00 each. Bottled water will be available for purchase. Members will have the opportunity to sign up to assist with the sale. Dottie will seek volunteers for the sale. Susan will provide the water.
- Disney Basket Raffle – Diane Lawrence will supply materials for a Disney World 50th Anniversary Themed Basket to be raffled October 1. Tickets will be available for purchase at the September Old Home Day and at the library. Gloria will meet with Diane to prepare the basket.
- Book Buyers – Brandon Beebe and Nate de Vita will be contacted to get more information. Katie and Gloria will work as a committee with Dottie to determine if selling books would be beneficial.
- Discussion on meeting times and programming for 2021 – 2022.

First meeting will be September 22 with Jake updating the community, tentative time 7pm.
Audrey and Paulette will provide snacks.

After a lengthy discussion, board members could not come to a consensus about meeting times. Before proceeding with a detailed calendar, it was decided that members should be contacted and surveyed to determine if afternoon or evening meetings would be preferred. Further programming ideas and meeting times will be discussed at the August meeting. Michele will ask Robin to place a survey on the library's Facebook page. Paulette will send an email to membership and create a quarter sheet survey to place at the circulation desk to gauge people's interest and availability.

Board Planning Meeting – August 4, 2021 - 10am – 12 pm.

Being no further business, the meeting was adjourned at 11:46 am.

Respectfully submitted,

Kathy Annan

Recording Secretary