

Friends of Marcellus Free Library, Inc.
Board Meeting Minutes – June 22, 2022
MFL Community Room – 1 pm

Board Members Present: President Michele Merwarth, Treasurer Susan Spencer, Deputy Treasurer Debbie Grousset, Recording Secretary Kathy Annan, Corresponding Secretary Paulette Quinn, Director Gloria Weeks, Past President Audrey Kearney.

Board Members Absent: Director Vicki Finkle, Vice President (vacant)

Total Membership Present: 7 board members plus 7 members for a total of 14.

President Merwarth called the meeting to order at 1:07 pm and asked members to sign in and record volunteer hours, followed by introductions of the Board and members in attendance.

PROGRAM Year in Review and Election of Officers

REPORTS

Secretary's Report – Kathy Annan Minutes are now available online @ <https://www.marcelluslibrary.org/support/friends-of-marcellus-free-library/> A motion to accept the Secretary's May minutes was made, seconded, and carried.

Treasurer's Report – Susan Spencer Treasurer's reports for May, current balances, fundraising year to date and yearly report was read by Susan and will be filed as read. Her written report will be filed with corporate records. With her summary she described problems associated with the current system of record keeping between the Treasurer and the Corresponding Secretary and suggested that changes be considered by the new Treasurer.

Board of Trustees – Michele Merwarth summarized information from the June meeting:

- The two proposed library outdoor projects
- Discussion about creating a two-year consultant position to work with Sophia Brandt, Interim Library Director
- Creating a Strategic Plan for the library
- Hiring a part time position for adult programming

Membership – Paulette Quinn reported 147 members with a goal to recruit new members and restore membership to previous pre- pandemic numbers. Her written year-end report will be filed with the corporate records.

Book Nook/Book Sales – Dottie Levy reported that the new policy limiting book donations to one box at a time is working well and that the Book Nook is in good shape. She summarized the success of the book sales. Dottie mentioned a complaint made about Old Home Days basket raffle ticket sales. People wanted the library to remain open during the sale so that raffle tickets could be purchased over the weekend. Her written year-end report will be filed with the corporate records.

Sunshine – Audrey mentioned recent cards sent and memorial books purchased. Her written year-end report will be filed with the corporate records.

Facebook - Michele Merwarth - 125 followers <https://www.facebook.com/friendsofmarcellusfreelibrary>

President's Year-end report – Michele summarized FML activities, accomplishments through 2021-2022 and suggestions for 2022-2023. Her written report will be filed with the corporate records.

OLD BUSINESS

Basket Raffle – Michele will send thank you notes.

Summer Concert Series – June 14 - Amp, July 12 - Skan Jam, July 20 – Elieen & Shirley with Tom. The new sign with wording that concerts are sponsored by the FMFL will be displayed. A Friends member will be on hand to promote.

NEW BUSINESS

Summer Reading Program Kickoff is Monday June 27, 2022. Michele, Linda G and Betsy S have volunteered to register children for the program and give out books from 2:30 – 4:30.

A motion was made, seconded, and passed to renew our NYLA membership for \$50.

Memorial bricks for outdoor project are \$100 each. The committee discussed the FML purchasing brick(s). A motion to purchase two memorial bricks by FML was made, seconded, and carried. Wording for the bricks will be determined at July's meeting.

2021 – 2022 Financial Review will be done by member Sue March according to our bylaws.

Policy/Procedure Guidebook – Michele said that necessary changes to the Guidebook will be made during the Summer and updated for the Board by September.

NYLA – FLS -Friends Meet Up – Thursday July 14, 2022 at the Utica Public Library

Nominating Committee – Presentation and Slate of Officers for 2022 – 2023

President – Jackie Smith, Vice President – Domenick Patti, Treasurer – Jim Shake, Deputy Treasurer – Debbie Grousset, Recording Secretary – Michele Merwarth, Corresponding Secretary - Paulette Quinn, Director - Karen Pollard, Director - Audrey Kearney, Past President (mentor role) - Michele Merwarth. Committees – Book Nook & Book Sale – Dottie Levy, Hospitality – Vicki Finkle, Sunshine – Audrey Kearney, Facebook – Michele Merwarth. Basket Raffle and Historian remain unfilled. A motion to accept the slate of officers as read was made, seconded, and carried.

NEXT MEETING - Planning & Orientation - July 12, 2022 – 10 am and August 2, 2022 at 10 am for Board Members only

ADJOURNMENT - Meeting Adjourned: 2:18 PM

Respectfully Submitted,

Recording Secretary
Kathy Annan