

## Board Meeting Minutes July 9, 2020

Attended by Zoom: Gary Germain, Katie Reilly, Martha Fiacchi, Katie Cook, Michele Merwarth

Attended in Person: Marybeth Piper, Shawn Gillen-Caryl, Jake Widrick

Janet Agostini emailed that she is stepping away from the Board but will come back when things resolve. Discussed trying to reach out to recruit new members as now down to 9 Board members.

Per update from Michele Friends got together earlier in the week. They are developing tentative schedule for the rest of the year. The October Book Sale is in the calendar. Discussed possibly doing it outside in the parking lot. Patrons want to drop off donations but advised them to hold off until the fall. Friends are not anxious to come in and process the donations at this time. Board discussed possible special quarantine area for donations and possibly giving some books away. We will consider options to store donated books.

Staff is now quarantining items for 3 days.

Reviewed the financial reports provided Pat Dailey. No questions. Budget looks good right now. New item orders are back up to pre pandemic levels. Using Ingran now.

Jake has ordered 5 lap tops for patron use. They and 4 desk tops will be made available for patron use in 1 hour long appointments. They will be spread throughout the library in tutoring rooms and tables in back of library. Staff is helping patrons scan or print or copy. Jake is handling and providing services upon request. Trying to be responsive to patrons needs while still limiting risk to staff.

OCPL Central and Branches have delayed opening re in library services. Ready to go but no target date at this time.

MFL is ready to move forward with in library services not no date set. Beth Ann discussed sharing space while allowing people into the building. Computer sessions allows for control of spacing and time limits. During this period will put up signs advising patrons cannot browse.

In lieu of in library browsing options re online access to the book browser/Wildberry/Facebook posts to list 20 or 50 new items added to online catalog. Recognize this does not replace browsing stacks but does give access. PU services are going well.

Discussed staffing. Pages are working 3 hour shifts. Staff is clocking in and out and are being paid for hours worked now. Only a few of the staff working reduced hours due to heavy load of holds.

Summer reading program has begun. Looks very different. Attendance is down. Appears people are just zoomed out. The Most did a presentation which was very cool but appeared only 10 log ins for presentation. It is difficult to gauge how many people watching and can not tell how many people watching from each log in. Story time is ongoing. Families pick up the materials in the lobby weekly with projects. Discussed possible outdoor story time. Can allow up to 50 people if social distancing. Jake wants to wait and see what happens with spread and participation.

Plan is to move forward computer appointments early Aug. B'ville opening third week July re computer

access which will give us an opportunity to address any issues identified in process. We agree need to adapt and be flexible re patron requests.

Patrons have requested more morning hours for pick up. Staff is now opening the lobby access when get in at 10am. There were some kinks re email notification vs phone notification but resolving. Patrons are notified to call library about fines during period of quarantine of returned items due to due dates. Fees are automatically debited and patrons were concerned but process applies to all libraries and while discussing waiving fees remainder of year not all 32 libraries want to agree. Tags on bags and staff advising patrons if returned on due date to quarantine will waive any fees on check in.

Web site updated re summer reading. Reviewed log in process. Gift cards weekly prices. Cards purchased locally hardware store, chocolate pizza and finally ours. Not as many sign ups as usual. Will explore options to bring people on grounds outside functions.

Discussed the NY City curbside grab and go program. They have a culture club and are doing virtual museum tours. Note that we just did a program but not very well attended.

Reach out to Allison at Maxwell re online class registration. Jake will reach out.

Discussed options for possible fund raising for the fall. Consider event for under 50. May want to consider dinner committee meeting. Pat will reach back out to Tuscarora. Look for plans that will work to build community communication. Possible outdoor event Sept. Jake will look at outdoor venues. Consider Drive up chicken barbeque. Consider Anella's Winery.

Discussed possible reopening but not really on library radar. Looking at next steps. Concerned about possible service interruption OCPL as the Co is cutting 200 jobs impacting library delivery from OCLP eliminating services.

McClurg called for update. Award announcement should have been out May 2020 for 2019. No word on award at this time. Application went through ED dept and sitting in department. Hold off on moving forward in order to be careful of our budget. Discussed whether need to use pages Jake confirmed that need their help at this time but will continue to evaluate staffing as needed.

Next meeting 0806. Discussed developing book clubs, community read project. Beth offered to host. Jake has been doing zoom re tech health every 2 weeks but has had only 1 person in 2 weeks. Discussed platform NYC library using for book clubs multiple use virtual book.