

Friends of Marcellus Free Library, Inc.

Board Meeting Minutes – July 8, 2020

10 am Community Room - MFL

Board Members Present: President Michele Merwarth, Vice President Richelle Jenkins, Recording Secretary Kathy Annan, Treasurer Susan Spencer, Corresponding Secretary Paulette Quinn, Director Gloria Weeks, Director Vicki Finkle, Past President Audrey Kearney.

Board Members Absent: none

President Merwarth called the meeting to order at 10:12 AM.

President Merwarth asked that 2020-2021 membership fees be paid and given to Treasurer Susan Spencer.

President Merwarth passed out conflict of interest form for members to sign.

Audrey passed out updated green director folders for 2020-2021.

A motion for the Secretary's June minutes was approved and carried and will be sent to the Library for posting on the website.

President Merwarth reported that Jim Shake will do the Annual Financial Review for 2019 - 2020. She will get the books to him and he will get books audited by the end of August or beginning of September.

President Merwarth said that she has not been able to get approval from Marcellus Park for August's picnic, but during our meeting today found out that shelter reservations at the park will be canceled.

The Treasurer's report for June was given and will be filed as read.

Tentative book sale dates are October 23, 24, 25, with bag sale to follow October 26-30. Old Home Days Book sale June 4, 5, 6. There was discussion about planning book sale reopening procedures, but it was decided to table this discussion until we have more information. Motion made to set price for all (including Trade) paperback books to be sold for \$1.00, seconded. Motion passed.

President Merwarth reported that we could not choose any authors for the Rosamond Gifford Lecture Series for February Library Lovers Month at this time for 2 raffle tickets – table until the August meeting.

President Merwarth will Update NYLA list with new board member emails.

Schedule time in 2020/21 to review all documents and forms – date TBD. This review will be the first one done since the Friends incorporated in 2016. We will revisit this in January depending on the impact of closings due to the coronavirus.

Sharon Dudley has agreed to chair the Historian Committee and will compile and organize historic Friends information at some point in the future.

There was a lengthy discussion on membership which included the possibility of raising membership fees. It was decided to leave the fees the same but add a request for extra donations in the membership letter because of lost income from Basket Raffle and Book Sale cancellations due to covid - 19. This was followed by a discussion about how to make new members feel more welcome as well as how to better

recruit people to help with various duties. Director Vicki Finkle suggested we need more information before we make a decision so that we don't lose members in the process. It was decided to table until August and not implement any decisions until we get new/renewed membership information in the fall.

Review year end reports – discussion on items not covered at last meeting. Members debated which service is best for processing online payments Pay Pal or Square. No decision was made at this time. Paulette will look into a prior Pay Pal account that the Friends had.

September meeting - Due to coronavirus, there will be no refreshments. Everyone must bring their own lunch/drink.

Michele gave Paulette a prototype of the Policy and Procedure Guidebook to review. The committee will continue to work on this.

After a lengthy discussion it was decided to keep two evening meetings as noted below but make no changes to the 2020/21 meeting dates/topics.

Potential program speakers will be told, when contacted, that it might be possible to cancel or reschedule due to coronavirus.

- September 23- @ 11:30
- Program – Welcome Back, Bring a Friend, Recap of last year, Looking ahead to this year

- October 28- @ 5:30
- **Program** – Mary Beth Bronk – Dreams & Dream Practices - Michele will contact.

- December 2- @11:30
- Program – Decorate the library

- January 27- @ 11:30
- Program – Read the Shelves – soup?

- February 24- @ 11:30
- **Program** - Cedarvale Maple Syrup Co. - Michele will contact.

- March 24- @ 5:30
- **Program** – CNY Land Trust - Gloria will contact.

- April 21. @ 11:30
- Program – Basket Assembly

- May 26- @ 11:30
- Program – Olde Home Day Preparations

- June 23. @ 11:30
- Program – End of the Year Reports, Reflection, Election of Officers

- August 25th picnic – Marcellus Park
- Socialize
- Hand out membership packets
- Bring a Friend

Next meeting - August 5th at 10 am.

Being no further business, the meeting was adjourned at 11:54AM.

Respectfully submitted,

Kathryn Annan

Recording Secretary