

Friends of Marcellus Free Library, Inc.  
Board Meeting Minutes – May 25, 2022  
MFL Community Room – 1 pm

Board Members Present: President Michele Merwarth, Treasurer Susan Spencer, Deputy Treasurer Debbie Grousset, Recording Secretary Kathy Annan, Corresponding Secretary Paulette Quinn, Director Vicki Finkle, Director Gloria Weeks, Past President Audrey Kearney.

Board Members Absent: Vice President (vacant)

Total Membership Present: 8 board members plus 7 members for a total of 15.

President Merwarth called the meeting to order at 1:04 pm and asked members to sign in and record volunteer hours.

Library Director Jake Widrick thanked the Friends for their service to the library. His last day will be 6/3.

### REPORTS

Secretary's Report – Kathy Annan Minutes are now available online @ <https://www.marcelluslibrary.org/support/friends-of-marcellus-free-library/> A motion to accept the Secretary's April minutes was made, seconded, and carried.

Treasurer's Report – Susan Spencer Treasurer's reports for April, fundraising totals and account balances for today was read by Susan and will be filed as received and read.

Membership – Paulette Quinn reported 143 members.

Book Nook – Dottie Levy reported that the library Book Nook is in good shape. Linda Garner has volunteered to help with the scheduling of workers for the upcoming book sale. Volunteers are needed to alphabetize paperbacks for the sale after today's meeting as well as signing up to put up book sale signs throughout the community.

Sunshine – Audrey sent a get-well card to Rusty and Dorothy Snell

Michele reported on Board of Trustees updates.

- The new library community room dedication ceremony in honor of Martha Lollis will take place on June 18, 2022 at 1:00pm

Dottie will represent the Friends for Diane Lawrence's Celebration of Life on June 11, 2022 at Grace Chapel in Skaneateles.

Facebook - Michele Merwarth - 125 followers

<https://www.facebook.com/friendsofmarcellusfreelibrary>

## OLD BUSINESS

Michele distributed updated copies of the amended Bylaws to board members and asked for any needed proofreading changes.

Nominating Committee announced the following State of Officers (to date):

President - pending, Vice President – pending, Treasurer – pending, Recording Secretary – Michele Merwarth, Corresponding Secretary - Paulette Quinn, Director - Karen Pollard, Director - Audrey Kearney, Past President - Michele Merwarth

Needed: Advocacy and Basket Raffle chairs

Debbie and Paulette are in the process of designing bookmarks for circulation desk staff to distribute with loaned books to advertise board openings and recruit new FMFL members.

## NEW BUSINESS

Basket Raffle – the deadline to return all money and tickets is May 31, 2022. Drawing will be June 6, 2022 at 2:00pm. Audrey, Vicki and Susan volunteered to pull tickets and call winners.

Old Home Days – Saturday June 4, 2022 from 9:00 – 1:00. Debbie and Jackie Smith volunteered to set up the tent and table for ticket sales and bring 2 baskets (Basketball & Lego) to display. They will return all items to the library before it closes at 2:00 pm Saturday.

Instructions for Book Sale Cashiers – Susan emphasized that sellers need to read all the directions in the Guidebook for book sales.

Sophia will be Interim Library Director. Summer Reading Program Kickoff is Monday, June 26, 2022. Michele suggested giving out one free children's book to attendees. Summer Concert Series begins Monday, June 14, 2022. Both of these events are sponsored by FMFL. A motion for Paulette to spend up to \$100 to purchase signs advertising both events was made, seconded, and carried.

A motion to purchase a going away gift for Jake was made, seconded and carried. Paulette will be reimbursed for the sign she purchased and any other gift related expenses.

Monetary request from library for \$6700 to be used as follows: \$5000 – summer reading program, \$500 – Awesome Art program supplies, \$1200 – summer concert series. Motion was made, seconded and carried.

Michele requested \$80 to renew ALA membership. A motion for this request was made, seconded, and carried.

For June's meeting -

- Review Policy/Procedure Guidebook for any changes needed

- Return Policy/Procedure Guidebook, Green Board Folders, Friends Computer, File cabinet keys, and updated flash drives.
- Prepare Written Year End Reports - President, Treasurer (include Book Nook and Book Sales), Corresponding Secretary, Sunshine Chair
- Recording Secretary – Turn in monthly (signed) Minutes for the year – 2 copies

NEXT MEETING – June 22, 2022 – 1:00 PM – Year in review and elections.

ADJOURNMENT - Meeting Adjourned: 1:56 PM

Respectfully Submitted,

Recording Secretary  
Kathy Annan