

Friends of Marcellus Free Library, Inc.

Board Meeting Minutes – December 2, 2020

1:00 pm – Zoom

Board Members Present: President Michele Merwarth, Vice President Richelle Jenkins, Treasurer Susan Spencer, Recording Secretary Kathy Annan, Corresponding Secretary Paulette Quinn, Director Gloria Weeks, Director Vicki Finkle, Past President Audrey Kearney.

Committee Chairs Present: Dottie Levy

Total Membership Present: 11

President Merwarth called the meeting to order at 1:05PM.

President Merwarth volunteered to do for the “to do” list for this meeting.

President Merwarth asked if any members had volunteer hours to record but there were none.

Secretary’s Report –minutes are now available online @ <https://www.marcelluslibrary.org/support/friends-of-marcellus-free-library/>

A motion for the Secretary's October minutes was made, seconded, and carried and will be sent to the Library for posting on the website.

Treasurer's report for October and November, including account balances for today, was read by Susan and will be filed as read.

President Merwarth summarized information from the Board of Trustees meeting – they are investigating the feasibility of purchasing an ultraviolet lighting system for the library to assist with the extra disinfection protocols required due to the coronavirus. The annual fund letter was sent out last month. As discussed last month, the 2019 construction grant was awarded but no work will begin until funds are received.

Hospitality – President Merwarth reported one new member. Vicki has not received contact information yet because it goes through multiple board members first before she gets notified.

Membership - Michele reported that she believes current membership is at 118. Paulette reported that she has not received recent membership forms prior to this meeting.

Book Nook/Book Sale –Dottie was not on Zoom at this point of the meeting, so Michele reported on the figures that she has. The Book Nook has made \$113.26, the October Library Lobby Book Sale \$578.21, the Holiday Book Sale in November \$149.45, and the Books in Gift

Giving Condition \$271.00 through November 30th. Starting next month, Susan will show cumulative income sources by category on her monthly financial report.

Advocacy – Richelle is open for ideas for Library Lovers Month in February. Paulette suggested sending Valentine’s Day cards or a letter in February to members to show our appreciation.

Sunshine – Audrey sent a sympathy card last month to Pat Gascon’s family, a birthday card to Joyce Doig for her 100th birthday on 12/3 and will send a condolences card to Martha Lollis’ family.

President Merwarth reported we have 89 followers on Facebook with a goal of 100 for this year. To increase followers, it helps to have members “share” posts to their timeline.

Historian – no reports from Sharon

Paulette reported that the Policy/Procedure draft is still a work in progress and is asking for each director/committee chair to send her corrections if needed. These changes should be made by January 8, 2021.

President Merwarth talked about supporting our neighboring Friends groups and libraries. Maxwell has a raffle tree of gift cards until December 14th and Onondaga Free has a Festival of Trees raffle until December 10th.

President Merwarth emailed the Friends of Central Library about the Rosamond Gifford Lecture Series asking for 2 free tickets to attend the lecture by Tara Westover on May 18, 2021. These would be raffled in February during Library Lovers Month. There has been no response back so she will follow up on the request.

Susan reported on the doll house donation. It has been listed on Facebook Marketplace and priced at \$300 but there has been no interest. Still under discussion is finding someone to install the unfinished lighting. Michele will ask Sharon Dudley if her husband could do this.

President Merwarth discussed the idea for a January lobby raffle basket with the theme “There’s Snow Place Like Home.” Michele purchased all items for the basket for about \$75 (valued at \$200) and is asking for \$35 towards the purchase. She would like to consider the remainder of the cost as her charitable contribution. There was some discussion about reimbursing her for the total cost, but a decision was not made at this time. A motion was made and carried to reimburse Michele \$35 towards the cost of the basket items. A lengthy discussion followed about the logistics of safely selling the raffle tickets and collecting the money so that it follows covid protocol. Michele will work on creating online raffle tickets to enable people to print out from home and return or send to the library with payment. A motion to have the January raffle was made and carried.

There was a lengthy discussion by the group concerning purchasing books for the library for two prior and one current Friends members. A motion was made and carried to purchase a book in memory of Pat Gascon. A motion was made and carried to purchase a book for the library in celebration of Joyce Doig's 100th birthday. A motion was made and carried to purchase 2 books in memory of Martha Lollis.

President Merwarth mentioned that the library can receive a small percentage (.5%) of purchases made through the Amazon Smile program.

Michele reported that due to Covid restrictions Jake has decided to cancel the Friends decorating of the library this year. He will purchase poinsettias for the library instead.

Paulette mentioned that NYLA has an upcoming webinar on 1/12/21 – Efficient and Effective Board Meetings. Contact her for more information.

Next meeting – January 27, 2020 at 1:00 pm. Program – Reading the Shelves TBD

Being no further business, the meeting was adjourned at 2:20 pm.

Respectfully submitted,

Kathy Annan

Recording Secretary