



Marcellus Free Library
Board of Trustees' Meeting
Meeting Minutes June 8, 2023—6:45 PM

Trustees present: Kathryn Dennis (President), Shane Ventura (Vice President), Pat Dailey (Treasurer), Mary Drabot (Secretary), Michelle Hubbard (remotely), Dennis Robillard, Jeremy Pellizzari

Also present: Thomas Pettitt (MFL Adult Services Librarian), Sara Randolph (MFL Staff), Martha Dickey (MFL Bookkeeper), Michael J. Zoanetti and John Shea (Tompkins Financial Wealth Advisors)

Meeting Called to Order by Kathryn Dennis at 6:48 PM.

Additions/Changes to Agenda. Add visit from Tompkins Financial Advisors.

Review and Approval of Minutes from May 4, 2023. Motion to approve May minutes, with minor edits, made by Pat Dailey. Seconded by Shane Ventura. Minutes approved unanimously.

Director's Report. Thomas reported.

- OCPL will be marching in the CNY Pride Parade on Saturday, June 10th.
- Library Levy was passed on 5/16/23 with 394 yeses and 169 nos.
- The library received \$1000 from the 2023 Adult Literacy and Workforce Development Mini-Grant. Funds will be used to pay for five technology literacy courses for adults.
- First graders from Marcellus Elementary will be making trips to the library throughout the month of June to get a tour of the library, receive their library cards, check out a book, and attend a story time.
- The Amphitheater Press Release was published in the May 31 edition of the Eagle News Press-Observer.
- Only one spot left (out of 15 total) for the June Book Box. Friends sponsoring for the month of June.
- Summer Reading Kick-off begins June 26 and runs through August 3. The program is made possible through the generous support of the Friends of Marcellus Free Library. It would not happen without their support.
- Volunteer, Jenna, has been accepted into SUNY Buffalo's Information and Library Science master's program.
- Thomas was a guest on Northern Onondaga Public Library's (NOPL) podcast Raging Romantics, hosted by NOPL librarians Jen and Jackie. Discussion included the history of



queer civil rights, queer romance lit, book bans. Thomas promoted MFL's romance book club.

Committee Reports

Friends: Jackie unable to attend. Highlights for the month included:

- Book Sale and Basket Raffle raised \$7238.00 – best results ever!
- \$4,000 on baskets and \$3,238 from the book sale. Having the ability to take credit cards via Zettle helped a lot.

(Also, Pat noted that we want to give special thanks to Domenic for coming to the meeting at the school regarding levy. His participation was much appreciated.)

Nominations Committee:

- No report this month but Sara reported there is a patron who may be interested in coming on board. Action point to collect nomination form and have it go through Sophia.

Buildings and Maintenance:

- Signs are not in yet; assured Amidon family it was being fixed.
- Discussed that new area needs to be maintained. To be discussed with Chris, who manages lawn currently.
- A neighbor alerted the library that the lights are not working at night. Issue resolved.
- External outlets are now near the Gazebo. Still need to an outlet at back of building or right near the amphitheater.
- Shane thinks the bald spot has now been seeded.
- It's difficult to get additional quotes for paving.
- Shane will be contacting McClurg about cracks.

Development:

- Amphitheater Reveal in two more days. Looks like weather and air quality will cooperate day of the event.
- Thankful to our sponsors whose contributions will help tremendously to underwrite costs to put on the event.
- All vendors and entertainers have been contacted and confirmed.
- Set up will start at around 1:00; Dennis will bring tables/chairs/buckets on the truck.
- Jackie kindly agreed to come in early to give us tutorial on Zettle.
- Parking: should we post a notice? Discussed that there is available parking nearby and on Main St, as well.
- Count out 60 tickets for beer as a measure to not oversell.
- An enormous thank you to Thomas, Sara, Martha, Robin and all the staff for their help.



Finance:

- Actuals remain favorable to budget.
- Form 990 has been filed.
- Welcome to our guests, Michael Zoanetti and John Shea, our contacts at Tompkins Financial Advisors.
- Their goal is to focus on the long term and to protect our investments during a down market.
- We have a well-diversified portfolio.
- Finance committee still needs to review portfolio every three (3) years; must reconfirm what our goals are (via Tompkins' process)
- Housekeeping item on account signers: Motion to redraft resolution to have Pat and Kathryn (vs. Beth and Pat) approved as signers.
- They look at numbers often. From an auditing standpoint, every three years it's their policy to review each year.
- Dennis asked about conscious investing - would we divest ourselves from certain companies (e.g., fossil fuels, certain pharma). Mike suggested we could let them know we didn't want to hold something, but we would need to make a formal change to our IPS (Investment Policy Statement).

Personnel/Policies:

No report for June.

New Business

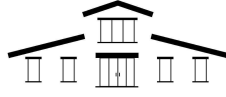
- Pat made a motion to make Kathryn a signer on the Tompkins Financial account; Mary Drabot seconded. Motion approved unanimously.

Questions/Comments from the Public. No questions or comments from the public

Other Business

- Martha brought a letter that was received about purchasing a Village banner. Pat made the point that we got the levy so probably best to not spend dollars on a banner.
- Funds raised via Rise Form/Pour for a Cause are not restricted.
- Per previous discussion about patron who voiced concern about handicap parking: we are in compliance with number of spaces, but we must have a "No Parking" sign made for the pedestrian ramp spot.
- Sara reported that people are asking who the director is and wondered what the process will be moving forward. Per Kathryn, the process will be addressed upon Sophia's return from maternity leave.

Adjournment. Motion to adjourn meeting made by Shane Ventura. Motion seconded by Pat Dailey. Motion unanimously approved. Meeting adjourned at 8:39 PM.



Minutes recorded by: Mary Drabot

Next Board Meeting Date – Thursday, September 7, 2023 @ 6:45 PM